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|  | Your company nameWorkplace Safety AssessmentJob Hazard Analysis (JHA)  | Your logo here |
| Document Control #: | Stone-JHA-013 | Revision Date: | mm/dd/yyyy |
| Document Title: | Job Hazard Analysis (JHA) | Issue #: | 1.0 |
| Department: | Warehousing | Frequency: | Annually |
| Personal Protective Equipment Required: | Safety glasses, safety shoes, safety vest, hard hat, gloves | Completed by: | Name of Company Representative Here |
| Loading a Flatbed Trailer (with poles) |
| Task Description | Hazard | Control |
| Preparing Trailer to Receive Load | Loose Bundles | * Attach cross members to brace bundles
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| Moving Truck / Trailer | * Chock wheels to prevent movement
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| Unsecure Load | * Make certain driver has 4 chains for every row of bundles
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| Placing Bundles | Stuck By / Caught Between | * Never stand or cross between load and stationary object
* Place bundles on 2”x 4” positioned at outer edge of bundle to allow bundle to be tipped back and placed securely against cross member
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| Securing Bundles | Shifting Moving Materials | * Once bundles are leaning securely against upper cross member straps may be removed
* Load opposite side in similar manner with loads resting back to back against poles (Always load one pole at a time in order to keep proper weight distribution on trailer, never load one entire side of trailer at one time)
* Use chains to secure bundles to truck
* Attach chains from one side rail, over bundles to other side rail
* Use chain binders to make certain chain is pulled taught
* After chains are in position straps can also be used
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Rationale or Comment:

* + Place an orange cone in the front of the trailer to indicate loading in progress.
	+ Use two spotters one on the ground and one on the trailer.
	+ 4 inch straps may be used for extra security.
	+ Ensure driver inspects load prior to departure and every 100 miles or every 3 hours thereafter.
	+ When loading trailer always maintain 3 points contact while on trailer.

End of Document

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