|  |  |  |
| --- | --- | --- |
|  | Your company nameWorkplace Safety AssessmentJob Hazard Analysis (JHA)  | Your logo here |
| Document Control #: | Stone-JHA-013 | Revision Date: | mm/dd/yyyy |
| Document Title: | Job Hazard Analysis (JHA) | Issue #: | 1.0 |
| Department: | Warehousing | Frequency: | Annually |
| Personal Protective Equipment Required: | Safety glasses, safety shoes, safety vest, hard hat, gloves | Completed by: | Name of Company Representative Here |
| Loading a Flatbed Trailer (with poles) |
| Task Description | Hazard | Control |
| Preparing Trailer to Receive Load | Loose Bundles | * Attach cross members to brace bundles
 |
| Moving Truck / Trailer | * Chock wheels to prevent movement
 |
| Unsecure Load | * Make certain driver has 4 chains for every row of bundles
 |
| Placing Bundles | Stuck By / Caught Between | * Never stand or cross between load and stationary object
* Place bundles on 2”x 4” positioned at outer edge of bundle to allow bundle to be tipped back and placed securely against cross member
 |
| Securing Bundles | Shifting Moving Materials | * Once bundles are leaning securely against upper cross member straps may be removed
* Load opposite side in similar manner with loads resting back to back against poles (Always load one pole at a time in order to keep proper weight distribution on trailer, never load one entire side of trailer at one time)
* Use chains to secure bundles to truck
* Attach chains from one side rail, over bundles to other side rail
* Use chain binders to make certain chain is pulled taught
* After chains are in position straps can also be used
 |

Rationale or Comment:

* + Place an orange cone in the front of the trailer to indicate loading in progress.
	+ Use two spotters one on the ground and one on the trailer.
	+ 4 inch straps may be used for extra security.
	+ Ensure driver inspects load prior to departure and every 100 miles or every 3 hours thereafter.
	+ When loading trailer always maintain 3 points contact while on trailer.

End of Document

**Disclaimer**

*This document is written as a general guideline. MIA+BSI and its Member companies have neither liability nor can they be responsible to any person or entity for any misunderstanding, misuses, or misapplication that would cause loss or damage of any kind, including loss of rights, material, or personal injury, or alleged to be caused directly or indirectly by the information contained in this document.*