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|  | Your company nameWorkplace Safety AssessmentJob Hazard Analysis (JHA)  | Your logo here |
| Document Control #: | Stone-JHA-020 | Revision Date: | mm/dd/yyyy |
| Document Title: | Job Hazard Analysis (JHA)  | Issue #: |  |
| Department: | (name) | Frequency: | Daily |
| Personal Protective Equipment Required: | Hardhats (mandatory on some jobs), safety glasses, face shield (optional in some shops), gloves, safety vest | Completed by: | Name of Company Representative Here |
| Inspecting Hand Tools |
| Task Description | Hazard | Control |
| **Inspecting:**Hand tools 4” grinderWet sawMixing drills Electrical cords | Electrocution Noise Kick-back Hand injury  | * Connect all power tools to a Ground Fault Circuit Interrupter (GFCI) outlet
* Test GFCI
* Do not use extension cords without a grounding wire
* Check cords for cuts or abrasion
* Drape the electrical cord down so that it dips below the level of the electrical outlet.  This is often called a drip loop
* Check for damaged or loose tile blades
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Rationale or Comment:

* + All tools must be inspected at start of each shift.
	+ Defective tools must be removed from service.

End of Document

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