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|  | Your company name  Workplace Safety Assessment  Job Hazard Analysis (JHA) | | | | Your logo here |
| Document Control #: | Stone-JHA-020 | | | Revision Date: | mm/dd/yyyy |
| Document Title: | Job Hazard Analysis (JHA) | | | Issue #: |  |
| Department: | (name) | | | Frequency: | Daily |
| Personal Protective Equipment Required: | Hardhats (mandatory on some jobs), safety glasses, face shield (optional in some shops), gloves, safety vest | | | Completed by: | Name of Company Representative Here |
| Inspecting Hand Tools | | | | | |
| Task Description | | Hazard | Control | | |
| **Inspecting:**  Hand tools  4” grinder  Wet saw  Mixing drills  Electrical cords | | Electrocution  Noise  Kick-back  Hand injury | * Connect all power tools to a Ground Fault Circuit Interrupter (GFCI) outlet * Test GFCI * Do not use extension cords without a grounding wire * Check cords for cuts or abrasion * Drape the electrical cord down so that it dips below the level of the electrical outlet.  This is often called a drip loop * Check for damaged or loose tile blades | | |

Rationale or Comment:

* + All tools must be inspected at start of each shift.
  + Defective tools must be removed from service.

End of Document

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