

# Pinnacle Awards Submission Checklist

**NEW!**



**Before submitting your entry, please ensure that all items below have been collected/prepared.**

## Jury Review PDF\*

Format at 8.5" x 11". Maximum 10MB.  
Include the following in one document:

- 500-word project description
- 12 completed project photos
- 6 fabrication/installation photos
- For renovation/restoration, include at least 2 project photos prior to work
- Site plan/detail drawings
  - Limit 3 pages
  - 8.5" x 11" format

## Project Participants List

Include the following in a Word document:

- Specific types of natural stone used (trade names accepted here)
- Name, Address, Phone, and Email for:
  - Design Firm
  - Project Client
  - Stone Consultant (if applicable)
  - Stone Installer
  - Stone Supplier
  - Stone Quarry (if known)

## Photo Release Form

- Include completed photo release form(s)

## High Resolution Photos

- Include JPGs of all project photos used in Jury Review PDF

## Additional Project Descriptions

- 150-word project description for video
- 300-word project description for printed program

## Online Entry

- Complete an entry for each project at:  
[naturalstoneinstitute.org/pinnacleawards](http://naturalstoneinstitute.org/pinnacleawards)

## Email All Files

- Complete payment, and email files with subject line "PINNACLE AWARDS ENTRY" to:  
**Susan Myers**  
[susan@naturalstoneinstitute.org](mailto:susan@naturalstoneinstitute.org)

## Questions

- For questions, please contact:  
**Jane Bennett • 440-250-9222**  
[jane@naturalstoneinstitute.org](mailto:jane@naturalstoneinstitute.org)

## PLEASE NOTE:

Incomplete submissions or submissions that do not comply with submission guidelines will be disqualified. **No refunds will be given for unfilled or incomplete submissions.**

Make sure you have checked everything on this list before submitting. We look forward to receiving your entry!

\*Jury Review PDF samples are available online as a reference at:  
[naturalstoneinstitute.org/pinnacleawards](http://naturalstoneinstitute.org/pinnacleawards)



**Submissions must be received by MAY 20.**